

**BY-LAWS
OF
DELAWARE VALLEY ATHLETIC ASSOCIATION, INC**

ARTICLE I
NAME

The name of the Corporation shall be: Delaware Valley Athletic Association, Inc. and it is hereinafter also referred to as DVAA.

ARTICLE II
PURPOSE

The purpose for which DVAA is formed is to organize, foster, promote and manage youth baseball and softball activities. The player is not eligible if they turn 15 prior April 30th of that year. DVAA operates in the Boroughs of Milford, Frenchtown and the Townships of Alexandria, Holland and Kingwood, in the County of Hunterdon, State of New Jersey, and surrounding towns in accordance with the Rules and Regulations promulgated by the Board of Directors and Leagues in which our organization participates in.

ARTICLE III
OBJECTIVES

- A. The objective of the DVAA shall be for the development of the players in our community, the ideals of good sportsmanship, honesty, loyalty, courage and reverence so that they may grow to be good, clean, healthy citizens.
- B. The attainment of exceptional athletic skill or the winning of games is secondary, and the development of our players is of major importance.
- C. In accordance with section 501 (c)(3) of the Federal Revenue Code, DVAA shall operate exclusively as a non-profit athletic no organization providing supervised competitive and non-competitive baseball and softball games. No part of the net earnings shall be used to benefit any private individual.

ARTICLE IV
MEMBERSHIP

- A. Membership in DVAA shall be available without regard to race, color, creed, sex or national origin.
- B. There shall be the following classes:

1. Player Membership - Registered player but has no rights, duties or obligations in the management of DVAA.
2. Volunteer Membership - Any person that has volunteered their service during the current year of registration as a coach, committee member or in an appointee position. These members have no voting rights in meetings or elections.
3. Board of Director Membership - Any Officer or Director appointed to the Board of Directors. These members, with the exception of the President, can vote in meetings and elections. The President can only vote to break a tie.

C. Membership is for one calendar year starting in January and ending in December.

ARTICLE V REGISTRATION

- A. Registration fees will be at a fixed amount decided by the Board of Directors prior to the beginning of any season.
- B. Registration for all coaches and players will be done online through the website.
- C. All players and parents must electronically sign the code of conduct during registration.
- D. All players must register before being permitted to participate in any DVAA function.
- E. All coaches must register, complete and pass a background check, sign the coaches code of conduct, successfully complete the Cal Ripken training and "Heads Up" concussion training before being permitted to participate in any DVAA function.

ARTICLE VI BOARD OF DIRECTORS

- A. The property, affairs, activities and concerns of DVAA shall be vested in a Board of Directors.
- B. The Board of Directors will include 6 Officers that are required members; President, Vice President of Baseball, Vice President of Softball, Treasurer, Secretary, Player Agent and a maximum of 4 Directors
- C. Any person cannot hold two Officer positions at one time.
- D. Any person cannot hold two Director positions at one time.
- E. In the event a Director position cannot be filled, an Officer may take on the

responsibilities of that Director.

F. The Board of Directors may:

1. Hold meetings at such times and places as it deems proper.
2. Admit members and suspend or expel them by ballot.
3. Appoint committees on particular subjects from the members of the Board or from other members of the DVAA.
4. Audit bills and disburse the funds of the DVAA.
5. Print and circulate documents and publish articles.
6. Carry on correspondence and communicate with other associations interested in the DVAA.
7. Employ vendors as deemed necessary

G. Director Duties:

1. Director of fundraising shall: obtain extra funding as needed for DVAA through sponsorship solicitation, organizing special events, applying for grants, etc. This appointee may have a committee of volunteers to accomplish such duties.
2. Director of safety shall: Obtain all required documents for coaches such as but not limited to Cal Ripken training, concussion training, code of conduct and background checks.
3. There will be 2 Directors at large: will be assigned a duty/committee as needed by Officers.

H. A vacancy occurring for any Officer or Board of Directors shall be filled for the unexpired term by a majority vote of the Board of Directors at any regular meeting or special meeting.

I. Board of Directors positions will take place at the June meeting also referred to as the annual meeting, and take effect July 1st of their corresponding year.

J. Officers are voted in for a term of two years. Elections for the position of President, Secretary and Player Agent will be held on even ending years. Elections for the position of Vice President of Baseball, Vice President of Softball and Treasurer will be held on odd ending years.

K. All Director positions will be for a term of one year.

Article VII
OFFICERS DUTIES AND POWERS

A. President shall:

1. Conduct affairs of DVAA and execute policies set forth by the Board of Directors.
2. Preside at all meetings of DVAA and of the Board of Directors at which he/she may be present.
3. Perform such other duties as may be prescribed in these By-laws or assigned to him by the Board of Directors and shall coordinate the work of the officers and committees.
4. Obtain and procure all necessary insurance coverage for the league, as well as obtain all incident reports from division coordinators and provide insurance for all incidents.
5. Fill out and obtain field use applications and provide COI's.
6. Perform other duties as needed.

B. Vice President of Baseball shall:

1. Act as aide to the President and shall perform the duties of the President in absence or disability of that officer to act in conjunction with the Vice President of Softball.
2. Be responsible for all baseball division season and league activities.
3. Assist in assigning coaches and players to baseball teams with division coordinators.
4. Schedule practices/field use in conjunction with the Vice President of Softball.
5. Perform other duties as needed.

C. Vice President of Softball shall:

1. Act as aide to the President and shall perform the duties of the President in absence or disability of that officer to act in conjunction with the Vice President of Baseball.
2. Be responsible for all softball division season and league activities.
3. Assign coaches and players to softball teams.
4. Schedule practices/field use in conjunction with the Vice President of Baseball.
5. Perform other duties as needed.

D. Secretary shall:

1. Capture all meeting minutes.
2. Email communications with all parents and coaches.
3. Perform other duties as needed.

E. Treasurer shall:

1. Have custody of all of the funds of DVAA (Delaware Valley Athletic Association).
2. Keep a full and accurate account of receipts and expenditures, bank accounts and shall make disbursements in accordance with the approved budget, as authorized by the Board of Directors or a duly designated special committee.
3. Present a financial statement at every meeting and at other times when requested by the Board of Directors and shall make a full report at the annual meeting.
4. The Treasurer's accounts shall be examined annually by an auditor or an Auditing Committee of not less than three members who, satisfied that the Treasurer's annual report is correct, shall sign a statement of that fact at the end of the report. The Auditing Committee shall be appointed by the Board of Directors at least two weeks before the annual meeting.
5. Perform other duties as needed.

F. Player Agent shall:

1. Represent players in team/league matters.
2. Coordinate player evaluations
3. Evaluate playing down and up requests
4. Work with the assigned Division Coordinators as needed.
5. Perform other duties as needed.

Article VIII

NOMINATING COMMITTEE

- A. The President shall open the nominating committee at the March Meeting.
- B. There shall be a Nominating Committee composed of at least three members selected by the Board of Directors.
- C. The Nominating Committee shall present all eligible for each Board of Directors position at the April meeting. Additional nominations may be made from the floor.
- D. Only those persons who have accepted the nomination to serve if elected shall be nominated for or elected to such a position.
- E. The annual election shall be held at the June meeting. On July 1st all new positions and transfer of documents will take place.

ARTICLE IX
PRESIDENTIAL APPOINTMENTS

The President shall make the following appointments and may make such other appointments as they deem necessary. These appointments may be members of the Board of Directors or Volunteers, all of which shall be approved by the Board of Directors prior to appointment.

1. Equipment Manager - This appointee will be in charge of equipment hand out and collection. This appointee will also be responsible for supplying equipment throughout the season as needed.
2. Field Maintenance Manager - This appointee will be in charge of making sure fields are in a safe and playable condition. This may be done as they see fit with a group of volunteers if needed. They will need to relay when materials/items are needed for the fields such as lime, dirt, and additional grooming, etc.
3. Umpire Assignor - This appointee will be responsible for the oversight of the assigned League Umpire Coordinator to obtain umpires via appropriate channels for all regular season and playoff games including all rescheduling of games as required.
4. Division Coordinators - These appointees will act as liaisons between the coaches, the Player Agent and the Vice President of Baseball. There are appointees at each level of play who will be in charge of assigning teams, coordinating rain outs and any game rescheduling. They will also handle any team/coach/parent issues and rely these to the league.
5. Uniform Manager - This appointee shall be responsible for providing each registered player with the proper uniform and uniform size as ordered. This includes finding appropriate Board of Directors approved vendors for such supplies.
6. Social Media Manager - This appointee shall be responsible for managing any social media pages.
7. Travel Manager - This appointee will be responsible for coordinating field use with all DVAA affiliated travel teams. Acts as the liaison between league and travel teams.

ARTICLE X
MEETINGS

- A. There shall be a monthly meeting held on the third Tuesday of every month. If no meeting is needed, it can be canceled with proper notification given to all members.
- B. There shall be an annual meeting during the month of June each year.
- C. Special meetings can be called upon by any member to consider a specific subject that needs to be handled prior to the next monthly meeting. No business other than the specific subject will be discussed.
- D. Regular scheduled monthly meetings shall be posted on the DVAA website with time and location of said meeting. Notice of special meetings shall be emailed to all members 3 days before the meeting with time and location of said meeting.
- E. Majority of the Board of Directors must be present to constitute a quorum.
- F. All Board of Directors with the exception of the President can vote. The President can only vote in the event of breaking a tie.
- G. There shall be no vote by proxy.
- H. The order of business shall be as follows at all the meetings of DVAA
 - 1. Calling of the Roll
 - 2. Reading of the previous Minutes
 - 3. Communications received
 - 4. Reports of officers
 - 5. Reports of Directors
 - 6. Reports of committees
 - 7. Unfinished business
 - 8. New business
- I. The DVAA can hold meetings in person or in a virtual capacity.

ARTICLE XI DISCIPLINE

- A. Membership may be terminated or suspended by resignation or action by the Board of Directors.
- B. The Board of Directors, by a majority vote of those present at the meeting shall have the authority to discipline, suspend or terminate the membership of any Player Member, Board of Director Member, Coach or Volunteer when the conduct of such person is considered detrimental to the best interests of DVAA.
- C. The Player Member, Board of Director Member, Coach or Volunteer shall be notified of such a meeting, informed of the charges and given the opportunity to appear to answer such charges.

ARTICLE XII TRAVEL

- A. DVAA, at its discretion, may offer a travel program for those players that wish to compete on a team outside of the regular recreational season.
- B. Only players who played on a DVAA recreational team may participate on a travel team.
- C. Travel will only be offered to players who do not turn 15 prior to April 30th of that year.
- D. All players and coaches must be registered on the website, have completed a background screening and obtained all coaching required certifications/documents.
- E. DVAA will collect a registration fee per player each season to participate in a DVAA sponsored travel team. These fees for DVAA will be fixed amounts that the Board of Directors will determine prior to any travel season. Travel teams can add any additional registration fees they find suitable to collect from their team players to cover expenses.
- F. Travel teams can fundraise and find sponsors for their team.
- G. DVAA will provide a bank account for each travel team.
 - 1. All travel teams funds will go through this bank account.
 - 2. Travel teams will have the ability to make deposits into their account.
 - 3. All travel teams cash withdrawals/check reimbursements need to go through the DVAA Treasurer once a receipt is provided.

4. Upon the aging out of the travel team, any funds left in the bank account will be transferred to the recreational league bank account and applied to the travel expenses line in the budget.
- H. All DVAA travel teams will be called the "DVAA All Stars".
 - I. DVAA will provide a certificate of liability insurance for each team.
 - J. Travel teams may only order approved uniforms.

ARTICLE XIII AFFILIATIONS

- A. DVAA may apply or join any organization which the Board of Directors deems appropriate to provide the best playing conditions for its members.
- B. The official playing rules and regulations shall be established by the Board of Directors or by the charter organization DVAA is a member of.

ARTICLE XIV FINANCIAL AND ACCOUNTING

- A. The Board of Directors shall decide all matters pertaining to finances of DVAA. The funds shall be placed in a league treasury account.
- B. The Board of Directors shall permit the use of funds for activities that relate to DVAA and its members.
- C. No Director, Officer or Member of the DVAA shall receive any salary or compensation for services rendered as a Director, Officer or Member.
- D. The fiscal year shall run from January 1st to December 31st every year.
- E. Distribution of Property upon Dissolution: Upon dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future Federal Tax Code, or shall be distributed to the Federal Government or the state or local government for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization(s), as said court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE XV
AMENDMENTS

These By-Laws may be amended, repealed or altered in whole or in part by a majority vote at any organized meeting of the Board of Directors.

Article on Board of Directors - Amended and Accepted June 21, 2023
These Bylaws were Amended and Accepted in their entirety -October 18, 2023
Amended and Accepted March 22, 2024